



office: Turn IT On Ltd. Suite 7 The Malthouse, Malthouse Square,
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Training Diary Summer Term 2016 Princes Risborough Office

Courses & <i>Workspace</i> Sessions	April	May	June	July
Attendance New User <i>AM</i>	Wed 20			
Attendance Letters & Reporting <i>AM</i>			Thurs 16	
Census <i>Workspace</i> <i>AM or PM</i>		Fri 13, Mon 16, Tues 17		
Foundation Stage Profiles, Year 1 Phonics, Key Stage 1 & 2 Seminar (Bucks) Venue: The Gateway AVDC, Aylesbury <i>AM</i>		Tues 3		
Foundation Stage Profiles, Year 1 Phonics, Key Stage 1 & 2 Seminar (Milton Keynes Schools) The Malthouse, Princes Risborough			Mon 13	
Foundation Stage Profiles, Year 1 Phonics, Key Stage 1 & 2 Seminar (Hillingdon) Venue: to be confirmed <i>AM</i>	<i>Due to late changes by the DfE date and venue to be confirmed</i>			
Foundation Stage Profiles, Year 1 Phonics, Key Stage 1 & 2 Seminar (Oxford) Brookside Primary School <i>AM</i>		Thurs 26		
SIMS Administrators Basic <i>Day Course</i>	Thurs 14, Fri 22			
SIMS Administrators Intermediate <i>Day Course</i>	Wed 27		Wed 15	
Personnel Basic <i>AM</i>	Thurs 21			
Reporting Basic <i>AM</i>	Tues 26		Tues 28	
Reporting Intermediate <i>Day Course</i>			Wed 8	
Sims.net end of Year <i>Workspace</i> <i>AM & PM</i>			Thurs 30	Fri 1, Mon 4, Wed 6, Fri 8, Wed 13, Tues 19, Mon 25, Tues 26
FMS Day 1 New User <i>Day Course</i>	Wed 13, Tues 19			
FMS Day 2 Non Chq Book <i>AM</i>	Thurs 28			
FMS Day 2 Chq Book <i>Day Course</i>	Mon 25			



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FMS/PFM/Personnel <i>Workspace</i>	<i>AM/PM</i>	<i>Mon 18, Fri 29</i>	Wed 11, Thurs 12	Thurs 9, Tues 14	Tues 5, Thurs 14
The following Courses are chargeable:		Dates	Duration	Venue	Price
Behaviour Management Training & Set Up		On request	Day Course	Princes Risborough	£150.00
Data Cleansing (Training and Workspace)		On request	Day Course (including workspace)	Princes Risborough	£150.00
Discover in SIMS		On request	AM	Princes Risborough	£75.00
SEN in SIMS		On request	Day Course	Princes Risborough	£150.00
Personnel Intermediate		Fri 10 June	AM	Princes Risborough	£75.00
Programme of Study – Assessment without levels		Tues 21 June Tues 12 July	AM	Princes Risborough	£75.00
Producing Labels through SIMS		On request	AM	Princes Risborough	£75.00
SIMS in the Classroom		On request	Twilight/Inset	On site or Princes Risborough	£150 + £10 per delegate
SIMS Assessment for Teachers		On request	Twilight/Inset	On site or Princes Risborough	£150 +£10 per delegate
Single Central Record Training & Workspace		On request	AM	Princes Risborough	£75.00

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