



## Staff not familiar or confident with SIMS?



**mis.support@turniton.co.uk or call us on 01844 390940.**

## Computing by teachers for teachers



The Turn IT On SIMS Reporting Suite (TIO RS) has been developed by Turn IT On's experienced SIMS Support Team. These reports have been created by working with schools to determine which reports would make their life easier.

The result has been the production of more than 20 different reports specifically designed to help teachers, administrators, medical, catering and the Senior Leadership team.

## Our reports at a glance

### For Teachers and Teaching Assistants

A useful selection of reports from Exercise Book Labels, Emergency Contacts to a Pupil Premium List for when OFSTED visit. When planning school trips, the School Trip listing, Pupil Dietary Needs and Medical Data Sheets mean that the latest information is available at the click of the button.

### For First Aiders

A great timesaver, the Medical Data Sheets, complete with photo, allergies and medical details have been specially designed for pinning up in the medical room or staff room. Also included is a Nurses' report for visiting medical staff undertaking health screening checks.

### For Catering staff

Essential reports for monitoring dietary and allergy needs of pupils including alphabetical and class listings with photos and allergy information.

### For the Senior Leadership team

A set of management reports encompassing both staff and pupil information. Whether it be analysing staff absences, reviewing school workforce information or checking which staff require first aid or other training, there are easy to run reports to cover all of these.

On the pupil side, the vital Pupil Premium List for OFSTED visits, a Separated Families report and a Persistence Absence Listing.

Pupil medical report

WATERS EDGE PRIMARY SCHOOL  
Pupil Medical Report

Lucy Barnes

Surname: Barnes

Legal Forename: Lucy Age: 10

Date of Birth: 11/12/2005 Reg Group: SDT

Year Group: Year 5 Emergency Consent: No

Gender: F

Quick Note: Father in services and currently abroad on six month tour of duty. 04/04/16

Address: De Parys Avenue, MK60 2TX Telephone: 01632 350022

Medical Practice: De Parys Medical Centre

Dietary Needs: No dairy products, Gluten free

Medical Condition: Chronic Fatigue Syndrome

Date: 16/12/2015

Medical Summary: Will feel tired after lunch, refer to Medical room.

Notes: Needs to rest after lunch, if does not feel better after 30 minutes then contact mum to take her home. Expires 16th June 2016

Asthma: 12/01/2015 Inhaler in Medical Room

Turn IT On!

### And for Office Staff

In addition to the reports already described, we have provided a number of reports to help streamline your work, including a summarised Data Collection sheet for just verifying contact details. One of the all time favourites, the Sibling Lists with Photos is invaluable for organising the photographer or planning Parents' Evenings.

A number of staff reports are provided, including a Staff Data Collection Sheet, a Birthday Listing in date order and staff badges for notice boards, Open Days or Parents' Evenings.

And finally not forgetting, Parental Addressee Labels to save time when mailing out school reports or data collection sheets.

## Key features of the Reporting Suite

- A start-up fee of £200 for the first year
- Free telephone support
- An annual renewal fee of £100
- A comprehensive User Guide detailing each report
- Annual upgrades and new reports

